

## **Pueblo West Neighborhood Watch**

If you would like a Neighborhood Watch house sign for your yard, the process is stated below.

1. Go to the Pueblo West Sheriff Sub Station located at 320 E. Joe Martinez Blvd. and ask to speak with Susan Fernau. The business hours are Monday through Friday, 8:00 AM to 5:00PM.
2. You pay Susan \$25.00 for each sign you order. Susan will provide an order form for you to fill out for each sign you order. If paying with a check, make the check out to the Pueblo County Sheriff's office.
3. Fill out the information on the order form and return the order form to Susan.
4. Susan will give a copy of the order form to the Neighborhood Watch person in charge of preparing the house sign as specified by the order form.
5. When the sign is completed Susan will contact you by using the phone number on the order form you initially filled out.
6. You can pick up your Neighborhood Watch house sign at the Pueblo West Sheriff Sub Station during regular business hours after Susan contacts you.

You can place your house sign anywhere you would like. The position preferred by emergency personnel is that you situate your sign parallel to your driveway and perpendicular to the street. This allows the emergency personnel to see your sign as they are driving towards your house in either direction.

